



COMMISSIONER
FOR SUSTAINABILITY
AND THE
ENVIRONMENT

Complaint Form

For the purpose of section 13 of the *Commissioner for Sustainability and the Environment Act 1993*

IMPORTANT INFORMATION

The Commissioner investigates complaints about *'the management of the environment by the Territory or a territory authority'* and *'issues relating to ecologically sustainable development in the ACT'*. Complaints must be lodged in writing with this form.

We will need to contact you about your complaint, so please provide your name and contact details, including one contact number if possible. If you do not provide this information we may not be able to deal with your complaint. Your personal information will be used and stored in accordance with the [Information Privacy Act 2014](#) and our [privacy policy](#).

We will use this form to collect information to assess, and potentially investigate your complaint. We will usually provide a copy of your complaint (excluding your contact details) to the territory authority you are complaining about and, if necessary, others who have relevant information about your complaint. By completing and submitting this form, you consent to the Commissioner using your information for these purposes.

If you have any questions about this or need help to complete this form, refer to our [guidelines](#) or contact our office on 6207 2626, envcomm@act.gov.au

PERSON MAKING THE COMPLAINT

First Name	
Last Name	
Street Address	
City	
Post Code	
State/Territory	
E-mail	

Are you making this complaint on another's behalf?

Yes

No

Do you wish for your name to remain confidential?

Yes

No

COMPLAINT

What is the complaint about?

Please describe what happened below.

Attach any supporting documentation. Please note there is a 10mb limit per email for attachments.

When did it occur? INSERT DATE(S)

Where did it occur? INSERT ADDRESS or map

Is the issue still ongoing?

Yes

No

Have you contacted the other party to try and resolve this issue?

Yes

No

Have you raised this issue with a 3rd party agency?

Yes

No

ACTION ALREADY TAKEN

What steps have you taken to resolve the complaint matter?

RETURN THE COMPLAINT FORM TO:

COMMISSIONER FOR SUSTAINABILITY AND THE ENVIRONMENT GPO Box 158, CANBERRA ACT 2601

Email: envcomm@act.gov.au Phone:(02)6207 2626